



WELCOME TO THE CAIRNS CONCERT ORCHESTRA!

INTRODUCTION

The Cairns Concert Orchestra is a community string orchestra consisting of approximately 20 - 30 players and was established in 1988. Rehearsals are held on a weekly basis to prepare a variety of programs consisting of a wide range of musical genres from Baroque to Classical or Romantic music up to modern compositions or current movie themes and popular tunes. Throughout the year we give approximately four performances at different venues across Cairns and regional Districts.

Each program will normally feature one or two major works sometimes with a soloist artist. From time to time we receive invitations from other groups in the Cairns region to collaborate to present additional concerts. These play-outs are accepted subject to the availability of sufficient players.

REHEARSALS

Every Monday night 7.00 – 9.00 PM at the Cairns District Junior Eisteddfod Hall in Greenslopes St, Edge Hill.

BRING: your instrument, a pencil (2B or 4B is best) and a folder for music. Stands, chairs and music lights are provided. Please arrive early, hall opens at 6:45 pm to help put out chairs and stands and tune/prepare instrument. **Rehearsals start (conductor's down beat) at 7:00 pm sharp!** There are toilets available at the hall for our use, we try to have a short break mid- rehearsal for a quick stretch. Rehearsal concludes at 9:00pm. All members are expected to help at the end of rehearsals by stacking away chairs, stands and equipment. Extra sectional rehearsals maybe arranged by your section leader as advised.

Whilst we endeavour to keep a light and friendly atmosphere at rehearsals, and want all to experience the fun and enjoyment of performing with others - **to maximise musical results and achieve our best as a group we ask that professional musical etiquette be adhered to and respect be given to the conductor at all times.**

- **Arrive on time – Be prepared – Put in regular PRACTISE – Stop and listen to conductor!**

PERFORMANCE

The success of a performance depends on the number of players who are present and well prepared. We ask that players make a commitment to attend as many rehearsals as possible over the 10 week rehearsal period.

Please let the conductor or Leader know via email or SMS (with as much notice as possible) if you are NOT able to make a rehearsal or unavailable for a performance.

Uniforms for performance – Formal all black to the floor, unless otherwise advised

Ladies: Smart black skirts/ dress (of modest hem length) with black stockings or slacks with blouses.

Gentlemen: Smart black trousers, collared button up shirts, black shoes and socks.

MUSIC

The orchestra has a significant library of music and on occasion may hire or borrow musical scores if required. We aim to ensure that each player has their own copy of all music to make relevant rehearsal markings and take home for individual practise. It is each player's responsibility to bring their own music to every rehearsal and performance. After a concert, please return music as requested for collection and filing in the library.

PLEASE LOOK AFTER MUSIC, KEEP IN CORRECT ORDER, AND RETURN MUSIC WHEN NO LONGER REQUIRED.

MANAGEMENT

The orchestra is managed by a voluntary committee which is elected at the Annual General Meeting. The AGM is held early on in the year generally February or March. All financial members of the Orchestra are entitled to attend the AGM and are eligible to be nominated for a position on the Management Committee. The Committee meets each month and all members of the Orchestra are welcome to attend or provide input to the discussion or items for the agenda via email to the president prior to the meeting.

2023 COMMITTEE CONTACTS

Position	Name	Contact Details
President	Bridget Caddick-King	P: 0405 227 915 E: Bridgetcaddickking7@gmail.com
Vice-President	Jessica Connell	P: 0417 268 761 E: jessicaconnell@bigpond.com
Secretary	Mandy Kennedy	P: 0423 633 628 E: Kennedymandy88@gmail.com
Treasurer	Juanita Burnett	P: 40 323 253 E: Glenb007@witty.com
Librarian	Jane Pugh	ON REQUEST
Artistic Director/Conductor	Robert Johnstone	P: 0409 093 447 E: johnstonerobert@internode.on.net

For further information please go to the website: www.cairnsconcertorchestra.org.au

MEMBERSHIP

String musicians of any age and a suggested minimum standard of grade 6 and above are invited to join. You are welcome to come along and "trial" playing with the group and will be seated in a section depending on experience/ability and at the discretion of the conductor. After your third visit, it is expected a decision will be made to become a financial member of the orchestra by completing a

Membership application form and paying a fee as outlined below. These fees help to cover the annual running costs of hall hire/copying music/Insurance fees, etc.

To be covered by Public Liability Insurance, all persons performing or rehearsing with CCO must complete a membership form and pay the membership fee or be nominated by the committee as an invited guest artist.

Annual membership fee: \$200 per year
Pensioner / Concession card / Students: \$100 per year

Option of payment per concert - on application to treasurer.

Option of payment plan due to individual personal circumstances - on application to treasurer.

Payment options are:

✓**CASH:** Give correct money (sorry, we don't keep change) to the Treasurer (Juanita Burnett)

✓**Direct Deposit EFT fee to:** Please put your surname as reference

Bank: Bendigo	BSB: 633 – 000	Account No: 113 514 210
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VOLUNTEERING

The Cairns Concert Orchestra is run by a voluntary community group. To continue to be viable and successful,

we rely upon all members to 'lend a hand' where they can. This may include:

- Helping with arrangements for the concerts such as taking chairs, stands, music lights and equipment to concert venues, selling tickets or organising refreshments.
- Promoting performances by advertising our concert programs through your personal networks, putting up posters, or handing out flyers in your workplace / social groups.
- Doing some additional fund raising or making a donation to a raffle prize.
- Being actively involved in making suggestions for upcoming concerts
- If you have a spouse, family member, friend or have a workplace or business who may be able to help at concerts or has a special skill which you think could benefit the orchestra please don't be shy – let the committee know!

Privacy Statement

- The Cairns Concert Orchestra Inc collects your personal information e.g. your full name and contact details so that we can keep you informed of the activities of the Orchestra and manage your membership (i.e., return of the music, insurance etc) The information we hold is only made available to the members of the management committee and this information will not be made available to any other member of the association or any other person or organisation without your prior consent unless we are required by law to provide it.
- You may request in writing to the Secretary to advise you what details we hold about you and if there is an error in that information you should advise the secretary so that the necessary amendments can be made. In certain circumstances, you may request the secretary to withhold any information about you from other members of the management committee.